

**REQUEST FOR APPLICANTS FOR NOMINATION TO THE
LAKE COUNTY CHILD CARE PLANNING AND DEVELOPMENT COUNCIL**

For additional information, call (707)262-4162

The Lake County Child Care Planning and Development Council is seeking individuals who are interested in applying for appointment to the Planning Council.

Planning Council functions and responsibilities:

The Lake County Child Care Planning and Development Council is a legislatively mandated body that advises the County Board of Supervisors and County Superintendent of Schools on child care program and policy issues, conducts research and analysis, makes recommendations on California Department of Education funding, and coordinates countywide projects to assist the development of child care. The Planning Council has an inclusive **General Membership** of any interested individuals. **Everyone willing to work for child care is welcome and encouraged to become a General Member.**

Planning Council Voting Members functions and responsibilities:

The Planning Council's **Voting Members** are a voting membership of 20 individuals representing categories listed below. **Voting Members** are nominated by the Council and approved by the County Board of Supervisors and the County Superintendent of Schools. **Voting Members** serve three-year terms. The **Voting Members** are responsible for successful functioning of the Council. **See specific duties on following page.**

Each of the five categories represented by the Voting Members has four positions:

1. **Child Care Consumers:** parents or persons who receive or who have received child care services within the past 36 months;
2. **Child Care Providers:** persons who provide child care services or represent persons who provide child care services;
3. **Public Agency Representatives:** persons who represent a city, a county, or a local education agency;
4. **Community Representatives:** persons who represent an agency or business that provides private funding for child care services or who **advocate** for child care services through participation in civic or community based organizations, but are not child care providers and do not represent agencies that contract with the California Department of Education to provide child care and development services;
5. **Members at discretion of Board or Superintendent:** persons from any of the above categories or outside of these categories at the discretion of appointing agencies and recommended by the Council.

The application process is as follows:

1. Applicants must submit the form on the following page with an **application statement** to: Shelly Mascari, Child Care Planning Council Coordinator at 1152 S Main Street, Lakeport, CA 95453; fax: (707) 263-0197.
2. The Council will review the application.
3. Applications approved by the Council will be forwarded to Board of Supervisors and County Superintendent of Schools (**forwarded applicants are not guaranteed appointment**).

All applicants will be informed of their status at each step of this process.

Please send this form and an attached applicant statement to:
Shelly Mascari, Child Care Planning Council Coordinator
1152 S Main Street, Lakeport, CA 95453; fax: (707) 263-0197

Name: _____

Address (work or home): _____

_____ Zip Code: _____

Phone (daytime): _____ Fax: _____

Phone (evening): _____ E-mail: _____

Applicants for Planning Council Voting Member nominations must work or live in Lake County, and exhibit:

- 1) a strong commitment to advocating for increased quality child care services;
- 2) an ability to make information-based decisions; and
- 3) excellent leadership skills.

Planning Council Voting Member's duties include:

1. Participation in one half day orientation and/or retreat per year;
2. Attendance at a minimum of eight Planning Council meetings per year;
3. Participation in a minimum of 5-10 hours per year of subcommittee work;
4. Thoughtful and consistent response to concerns of the County Board of Supervisors, County Superintendent of Schools, Planning Council General Members, parents, child care providers, and the general public.

Check all categories under which you are applying for nomination.

- Child Care Consumer Child Care Provider
 Public Agency Representative Community Representative

The Planning Council has a strong commitment to ensuring geographical, ethnic, and gender diversity within the Planning Council Membership. Please complete the following:

In what part of the county do you work: North South

In what part of the county do you live: North South

Male Female

White African-American Hispanic Origin Asian-American/Pacific Islander

Native American Other: _____

APPLICATION STATEMENT:

On a separate page, attached to this form, please explain in your own words your qualifications for serving on the Planning Council. Describe your community, professional, or personal experience that enables you to provide leadership and work collaboratively with diverse groups of people. *Please list specific contributions you would make to the work of the Planning Council.* **We are unable to accept statements longer than one 8½ x 11 typed page (or 2 handwritten pages), or without signature and date below. For questions, please call (707)262-4162.**

I understand that this application will be processed as described on the preceding page, and does not guarantee me a position as a Voting Member. I will be informed of my status during each stage of the process.

Signature

Date