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[www.lakecountychildcareplanning.com](http://www.lakecountychildcareplanning.com)



AGENDA  
Thursday, November 17, 2011  
6:30-8:00pm  
Lake County Office of Education, Lakeport

CALL TO ORDER: Substitute Chair  
Sign in attendance sheet reminder

INTRODUCTIONS/ANNOUNCEMENTS/CORRESPONDENCE

ADDITIONS TO THE AGENDA

PUBLIC EXPRESSION: The Lake County Child Care Planning Council welcomes public expression. Comments are limited to matters under the jurisdiction of the Planning Council that do not appear elsewhere on the agenda. Comments shall be limited to three (3) minutes per person and ten (10) minutes per topic. Council action on such items is not allowed.

APPROVAL OF MINUTES: October 2011

PRESENTATION: Al Dempsey, Pacific Union College

RESOURCE LIBRARY HIGHLIGHTS

PROGRAM UPDATES

BUSINESS:

Membership Applications (Rosario Morris-Voting Member/Consumer, Vicki Hays-Voting Member/Renewal, Lesa Serrano-General Member, Cindy Adams-Voting Member/Renewal, Kim Gentle/Voting Member/Renewal)  
Master Plan Action Plan  
Workgroup Recruitment – distribute signup  
ECE Award Program (nomination process, date, and location, workgroup meeting)  
Transitional Kindergarten

PROGRAM REPORTS:

Steps to Leadership  
Coordinator's Report

UPCOMING MEETINGS, EVENTS and ACTIVITIES:

Steps to Quality Advisor Meeting: December 1; 6:00pm; Location TBA  
CPIN Learning Foundations and Curriculum Framework Training: December 9; 9:30am-12:30pm; LCOE, Lakeport  
Mastering Record Keeping-Advanced Webinar: December 14; 6:30-8:30pm  
Director Mentor Informational Webinar: January 6  
Center on the Social and Emotional Foundations for Early Learning Training, Part 2: January 10; 1:30-4:30pm; MCOE, Ukiah  
How to Reduce Your Taxes Webinar: January 11; 6:30-8:30pm

The mission of the Lake County Child Care Planning Council is to promote quality child care through community assessment, advocacy, resource development, and collaboration with other organizations.

NEXT MEETING:  
January 19, 2012  
Yuba College, Clear Lake Campus, Room 800A

Voting Process: 1) Open Discussion. 2) Motion. 3) Second. 4) Chair Restates the Motion. 5) Member Discussion. 6) Vote. 7) Chair Announces the Result.  
What to do in the Event of a Conflict: 1) Disclose the existence of the conflict. 2) Preferably, disclose the nature of the conflict. 3) Abstain from discussion of or attempting to influence the decision. 4) Abstain from voting. 5) Preferably, physically leave the discussion table during consideration of the decision, so that it is obvious you are not participating. 6) Preferably, ensure that the disclosure and abstention are reflected in the minutes.